

## Checklist for the description of a sub-project

- Does the description of the sub-project say what kind of research activity it will involve and what (new knowledge) it will tell us?
  - Does it do this in a single sentence?
  - Does the sentence come at the beginning?
- Does it list specific research activities?
  - Does it say who will undertake each activity?
  - Does it say when the activity will be done?
    - Or does it refer to a schedule or Gantt chart?
- Does it describe methods directly?
  - Or refer back to a methods section?
  - Or refer to published literature?
- Does it say how long it will take?
- Does it say what resources will be used?
  - Does it say which resources will be provided by the institution and which by the grant?
- Does it describe the processes that will lead from the research activity to the new knowledge?
- Does it say how the new knowledge will be disseminated?
  - Or does it say where dissemination will be discussed?